**Retrospective 1**  
  
Participants: Niall, Niall, Gening, Gening, osonvico, orla, Jakub, Jakub, Alex, Alex, Selim Hadjadj-Aoul

[Link to the retrospective board.](https://www.reetro.app/board/5fb502a9843c03001684fda4/5fb502ee843c03001685032b)  
 **Start**  
- Code reviews ( Alex, 6 Up Votes )   
--- Only for merge requests ( Alex )   
- Maybe making a PowerPoint at each customer meeting so we stick to the point ( Selim Hadjadj-Aoul, 6 Up Votes )   
- Shorter team meetings ( Niall, 5 Up Votes )   
- start of meeting discussing what we've done/had issues with individually ( osonvico, 4 Up Votes )   
- Pair programming ( Alex, 5 Up Votes )   
- setting up all meetings in calendar so we all know when to meet ( osonvico, 4 Up Votes )   
- Issue messages/descriptions to show progress/planning ( Alex, 4 Up Votes )   
- Issue risk.. Issue priorities.. Risk evaluations ( Selim Hadjadj-Aoul )   
- Sending more emails to the customer rather than having a meeting ( Selim Hadjadj-Aoul, 4 Up Votes )   
- Specific goals for each iteration. ( Alex, 2 Up Votes )   
- Frequent commits (smaller commits throughout the week) ( Alex, 2 Up Votes )   
- Frequent/structured standups/scrums (twice a week?). ( Alex, 1 Up Vote )   
 **Stop**  
- - Weekly customer meetings? Need to have something to show. . o Many things can be evaluated via e-mail ( Jakub, 4 Up Votes )   
 **Continue**  
- splitting tasks between team members randomly ( osonvico, 4 Up Votes )   
- Regular team meetings ( Selim Hadjadj-Aoul, 4 Up Votes )   
- Regular customer meetings ( Selim Hadjadj-Aoul, 1 Up Vote )   
- brief meeting before customer meetings ( osonvico, 4 Up Votes )   
- Writing agenda in detail ( Selim Hadjadj-Aoul, 3 Up Votes )   
- Summing up weekly tasks is very nice and useful ( Selim Hadjadj-Aoul, 2 Up Votes )   
- evenly split the workload between team members ( Jakub, 4 Up Votes )   
- Issues for everything that needs done ( Alex, 2 Up Votes )   
- Structured customer meetings (preset agenda team roles) ( Alex, 2 Up Votes )   
- Labels to issues on Git ( Alex, 2 Up Votes )   
- People to issues on Git ( Alex, 3 Up Votes )   
- Presentations in customer meetings ( Alex, 2 Up Votes )

As an outcome, we raised certain issues and assigned a person responsible for following their completion. These are documented on GitLab with the “Process Improvement” label. For some issues, we decided we are all responsible, hence, we put them with big headings as a reminder on the Teams channel. We might consider putting them in a more visible place – maybe something we see daily.